With the rollout to gmail for SJFC students the following list of steps must be completed to access your email from any mobile device. The password is stored on Google servers for the Droid, iPhone, iPad, etc...

**Confirm your password on Google**

1. Update Google account password to allow for mobile device syncing. From a web browser enter: [https://gportal.sjfc.edu/LoginFormIdentityProvider/?SP=ServiceProvider](https://gportal.sjfc.edu/LoginFormIdentityProvider/?SP=ServiceProvider)

   a. Enter your network credentials; user name and password and click on **Login**.

   ![Login Screen](image)

   b. Click on **Update Password**

   ![Update Password Screen](image)

   c. Enter your password and click on **Update Password**.

      - You can simply enter your network password or create another password for Google.

   ![Password Update Screen](image)
To add Gmail account to an iPhone/ iPad:

1. Click on the Settings menu, select Mail, Contact, and Calendars and select Add Account.

2. From the Add Account screen select Gmail.

3. From the Gmail screen enter the following information and touch Next.
   a. Name – First and last name
   b. Address - jag01234@sjfc.edu
   c. Password – the password you confirmed (see 1c)
   d. Description – Gmail
4. Confirm that Mail is set to **ON** and click on **Save**.

**To add Gmail account to a Droid:**
(Screen shots taken from Motorola Droid 2)

1. From the **Settings** screen touch **Accounts**.
2. From the **My Accounts** screen touch **Add account**.
3. From the **Setup accounts** screen touch **Google**.
4. From the **Add a Google Account** screen touch **Next** and **Sign in** (Already have a Google Account).

4. From the **Add a Google Account** screen touch **Next** and **Sign in** (Already have a Google Account).

5. Enter your **username** (jdoe@sjfc.edu) and **password** and touch **Sign in**.

6. Confirm Sync Gmail is checked and touch Finish.