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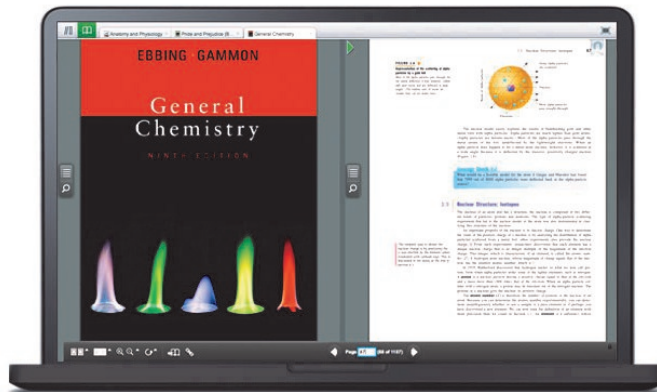
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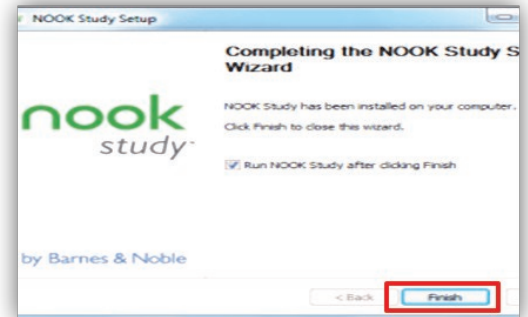
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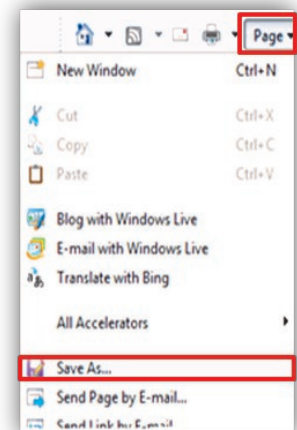
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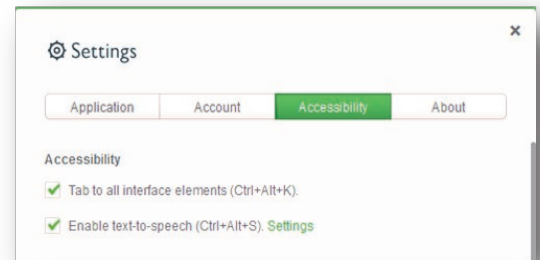
Robin Schmid, Training
Support Specialist

Email address:
rschmid@sjfc.edu

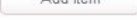
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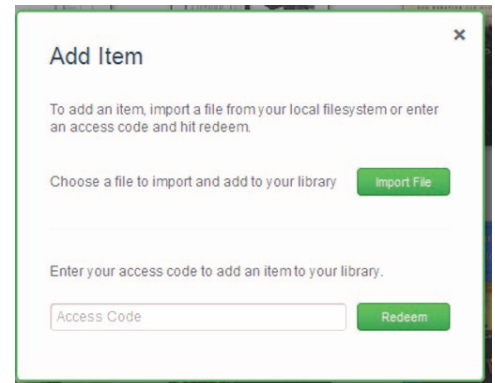
Enable Text to Speech Setting

- From the **Library**, click on the **Settings** icon.
- Click on the **Accessibility** tab.
- Turn on the text-to-speech setting.
 - On a Mac, slide the toggle switch to read **On**.
 - On a PC, check the checkbox for enabling



Open PDF Article

- Click on **Add item**  and click on **Import File**.
- Locate where you save the file, select file and click on **Open**.
- Within **My Library** locate pdf and click to open/read.



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- Press the space bar and article will be read aloud from beginning
 - * The word that is highlighted is the word being read
- To select where audio will begin:
 - * Highlight text
 - * Select either: speak selection or speak from here
- To repeat a sentence while the audio is being read, press the space bar on keyboard
 - * Press the space bar again to begin current sentence

